

TEC PTO Meeting Minutes: November

Date: 11/12/2024

Officer Attendees:

Maria Truman-President, Martina Polomcak-Vice President, Jessica Harrison-Vice President, Bridget Gollin-Treasurer, Amy Hindson-Secretary

- Pledge of Allegiance 9:31 AM
- Meeting called to order at 9:33 AM
- Introduction of Board Members - Maria Truman
- Review and Approve October Meeting Minutes- Approved by Kim Tsafatinos and 2nd by Jamie Stonehocker
- Review and Approve November Financial Report - Approved by Renata Walsh and 2nd by Lyndsay Kelly
- Bridget Gollin announces her resignation from the position of PTO Treasurer due to personal reasons and presents the board with an official Letter of Resignation with the effective date of 12/31/24.

Committee Reports:

- **Book Fairs:** 3/3-3/7; 5/12-5/16 (BOGO)
- **Community Events:**
 - **Murphy's Loft Night Out:** Nov. 13 4–8pm Reminders on Facebook page
 - Gingerbread Man Decorating Kit: Mnt. Top Lodge 12/20 6-8pm. Could order a kit to-go.
- **Fundraising & PTO Events:**
 - **Spirit Wear:** Spring 1/13/25-1/26/25
 - **Gertrude Hawk:** 2/24/25-3/10/25 Delivery week of April 7th for Easter
 - **PTO Members Only Events. Held immediately after school:**
 - Fall 11/14 {Gr 3-5} Gnome craft. 11/20{Grades K-2} Wreath craft.
 - Spring 4/8 {Grades K-2} 4/10 {Grades 3-5}. 6th Grade social TBD
 - **Juice-N-Paint:** {K-6} All ages. Not a PTO members only event.
 - **Read-A-Thon:** 11/4-11/18 Log in minutes online. Prizes for students. 100% of cash donations come to us. On-line donations, the company gets a % of donations.
 - **Vendor Fair:** 11/16 2pm-4pm \$25/Table. Proceeds go to TEC play performances.
 - **Holiday Shop:** 12/9-12/13. All kids get a candy cane. Will have a table for those without money. PTO could always use donations for this table.

- **Chorus/Band Concerts:** Fall-12/5(4th), 12/10(5th), 12/11(6th).
Spring: TBD
- **Hospitality** {Bake Sales - mostly at concerts, Staff Meals} always looking for donations.
- **Penny Wars:** 3/17-3/21. Fun competition for the kids.

New Business:

- Reminder! School Closed 11/25, 11/26 Act 80. School Closed 11/27-12/2 Thanksgiving Break. Parent/Teacher Conferences 11/26 8am-3:30pm, 11/25 10am-8:30pm
- All **three clearances are Required** to volunteer with TEC PTO:
 1. The Pennsylvania Criminal Record Check (FREE)
 2. The Pennsylvania Child Abuse History Clearance (FREE)
 3. The FBI Criminal History Record { Use **Volunteer** Code: **1KG6ZJ** } Cost is **\$22.60 OR** a signed and witnessed affidavit (if you have resided in Pennsylvania for the previous 10 year period continuously). New Affidavits **MUST** be signed every year.
- **School volunteer Application** must also be submitted for approval in addition to all 3 clearances. Please hand in application together with all 3 clearances.
- Clearances for TEC PTO are **valid for three (3) years**: with the exception of affidavits, which **must be signed every year**. All clearances must be **less than 12 months old when submitted**.
- *Please note:* volunteer requirements for school events such as Class Trips/Classroom events may be different. Contact TEC main office for more details.
- Please follow TEC PTO on Facebook at <https://www.facebook.com/TECPTO/> to stay connected. ** select LIKE
- We also encourage all families to check out the Pocono Mountain School District & TEC website at <https://www.pmsd.org/>
 - Click on **Schools** - choose **Tobyhanna Elementary Center** - click on **For Parents** - choose PTO to find: PTO forms, PTO meeting schedule, PTO Meeting Agendas/Meeting Minutes, Flyers for upcoming events

Old Business:

- The PTO is always looking for volunteers and/or donations for events throughout the school year. Please reach out if you would be interested in helping via email at tecpto1@gmail.com

Adjournment: 10:30 AM

***** Next PTO Meeting is Tuesday, January 7th @ 9:30AM *****